

PRINCE2 : Achieving Practitioner Certification

- Prepare for and take the PRINCE2™ Foundation and Practitioner Exams.
- Work with the eight PRINCE2™ Processes to create a process map.
- Create and critique the management products as exam preparation.
- Plan projects using the Product-Based Planning technique.
- Close projects with expected outcomes, next steps and lessons learned.
- Improve your exam-taking techniques with PRINCE2 sample questions and papers.

Who should attend: Those who want to achieve PRINCE2™ Foundation and Practitioner certification. Previous project management experience is recommended.

Course Workshops

Exercises performed with a PRINCE2™ accredited trainer utilise a case study to simulate the PRINCE2™ environment. These exercises include:

- Defining quality expectations and acceptance criteria
- Evaluating and critiquing a business case
- Designing a project management team
- Establishing controls including identifying stages
- Developing a product-based plan
- Identifying and ensuring project quality using PRINCE2™
- Analysing and managing risk .Creating Work Packages

Course Content

Introduction to PRINCE2™

- The benefits of a structured project management approach
- Establishing the key elements of PRINCE2™ and how they work together
- Tailoring PRINCE2™ for projects of varying sizes

Directing a project: managing by exception

Building the Pre-Project Foundation

Starting up a project process

- Establishing the Business Case
- Structuring the project management team
- Planning and Initiating a Project

Producing the Initiation Document

- Designing the controls of the project
- The PRINCE2™ approach to planning
- Product Flow Diagram (PFD)
- Applying risk assessment to decision making
- Managing the Project

Controlling a Stage Process

Maintaining stage boundaries

- Managing the Product Delivery Process
- Configuration Management and Change Control
- The PRINCE2™ approach to quality
- Closing the Project

Foundation and Practitioner Exams

Preparing for the exams

VALUE ADD TRAINING

Microsoft Office Project Professional 2007

Microsoft Office Project Professional 2007. Office Project Professional 2007 gives you robust project management tools with the right blend of usability, power, and flexibility, so you can manage projects more efficiently and effectively. You can stay informed, control project work, schedules, and finances, and keep project teams aligned, while becoming more productive through powerful reporting options, integration with familiar Microsoft Office system programs, guided planning, wizards, and templates. In addition, Office Project Professional 2007 provides

EPM capabilities when connected to Microsoft Office Project Server 2007.

Modalities

Venue: G4V Training School

Time: 9:00am - 5:00pm

Number of Days: 5 days

Fees: N220,000 - (\$1,572)

Dates: As agreed

Note: The fees includes full tuition and all course materials, lunch and examination.